

NVCF
Warwickshire Exhibition Centre
Sunday May 9th 2010

STALL BOOKING CONDITIONS and INFORMATION

1. Tables 2ft 6in x 6ft will be provided. It is not permitted to supplement table space (with paste tables etc) or to spill stock into the walkways in front. Tables must not be moved or sub-let. Tables must be fully stocked with items for sale. Stallholders should bring their own chairs.

2. Electricity: If a mains supply is required it may be hired directly from the WEC by ringing 01926 614101, but first read item 3 below.

3. Safety: The National Vintage Communications Fair is a fair specialising in early or obsolete collectables. Before selling any item that without modification is capable of being plugged into the mains electricity supply stallholders must ensure that it is safe and complies with the latest Electrical Equipment (Safety) Regulations copies of which are obtainable from local trading standards offices.

4. Unloading and build up: Vehicle movements and parking on site are the responsibility of the WEC staff and their directions must be followed. All stallholders and helpers tickets must be given up on first entry to the hall and exchanged for handstamps. Between 7am and 9am trolleys may be used to take stock into the hall. After 9am, when early entry visitors are admitted, trolleys are banned and stock must be hand carried to stalls.

5. Children are not permitted in the hall during build up (7am -10.30am) and breakdown (4pm to 6pm). If you bring children with you remember they are your responsibility and must be under your strict supervision at all times.

6. Packing up: As the fair is a public event with advertised opening hours (10.30am to 4pm) stallholders are not permitted to pack up before 4pm.

7. Prices:

1-table stall and one stallholder ticket £30	(£25 if applicant is a BVWS member)
2-table stall and one stallholder ticket £60	(£50 if applicant is a BVWS member)
3-table stall and one stallholder ticket £90	(£75 if applicant is a BVWS member)
4-table stall and one stallholder ticket £120	(£100 if applicant is a BVWS member)

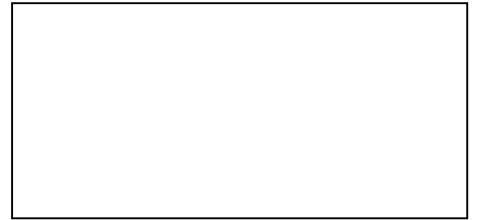
First helpers ticket £20, second helpers ticket £35, Third helpers ticket £50. The number of helpers may not exceed the number of tables.

8. Bookings will be made only after a completed booking form, a stamped addressed envelope, and full payment have been received by the organisers, telephone bookings will not be accepted. Booking early is advised if the same stall as last year is desired. By returning a form an applicant acknowledges acceptance of the booking conditions. Tickets are not transferable and may not be passed on to any other person.

9. Cancellation: Refunds will be given if the organisers manage to resell stall(s) to someone on the waiting list.

10. Contact us: Email, secretary@bvws.org.uk, the telephone number 01865 247971 may sometimes be answered. Look at the NVCF website for news. (Stall booking forms are also available as downloads (PDF) from the site.)

NVCF 2010, STALL BOOKING FORM Please PRINT clearly



Name of stallholder:

Company or Society name (if any):

Address:

Telephone number(s)

Email address:

Main speciality (ring one): Radios/TVs/Telephones/Gramophones/Records/Scientific apparatus/Books/Other (describe: _____).

	Price
Stall size (Number of tables)
Name of first helper:.....
Name of second helper:.....
Name of third helper:.....
Total

Send your **completed booking form**, a **stamped self-addressed envelope** (6 1/2 x 9" or 4 1/2 x 9"), and **payment** (sterling cheque payable to NVCF, postal order, or cash) by **ordinary first class mail** to NVCF 13 Warneford Road Oxford OX4 1LT

Declaration: I have read, understood, and accepted the booking conditions

Sign here:

Office use below this line -----

Date received:

Table(s) last year:

Checked:

BVWS member ? :

WEB